

Frequently Asked Questions (FAQs)

National NEET Online Super Speciality (D.M./ M.Ch.) Courses Counselling

- A. In compliance of Gazette Notification No. MCI- 18(1)/2017-Med./128371 dated 31.7.17, the Directorate General of Health Services shall conduct the counselling for all super specialty (D.M./M.Ch.) courses in all Medical Educational Institutions of the Central and State Governments, Deemed Universities established by an Act of Parliament/Act of State or Union Territory Legislature or by a Municipal Body, Trust, Society, Company or Minority Institutions.
- B. Any student desirous of seeking admission to these D. M. / M. Ch. Courses in any medical Institution should have cleared the NEET (SS)-2018 conducted by the National Board of Examinations (NBE).
- C. The filling of choices by the candidate, should/will be as per the exam taken / specialty opted by the candidate at the time of filling up of NEET SS- 2018 application form of National Board of Examination (NBE). Specialty wise vacancy position/ seat matrix is uploaded on the website of MCC (mcc.nic.in) for information.
- D. All Candidates are requested to go through the flow chart for the admission process carefully and understand it before participating in online Counselling (allotment process).
- E. As per Direction of Hon'ble Supreme Court in (W.P. (c) 290/1997 Preeti Shrivastava & Anr Vs State of Madhya Pradesh & Ors on 10th August 1999) and W.P. (c) 444/ 2015 Dr. Sandeep and Ors Vs Union of India and Ors, there will be no kind of reservation in Super Specialty (D.M./ M.Ch.) courses.
- F. The Scheme is further explained in the following Frequently Asked Questions (FAQs):

Q. No. 1: What is the process of online allotment?

Ans. :

- a) **Main counselling Registration** which will include payment of non-refundable registration fee of Rs. 5000/- (Rupees Five Thousand only) and refundable security deposit fee of Rs 2,00,000/- (Rupees Two Lakh Only).
- b) Exercising of choices and locking of choices.
- c) Process of Seat Allotment Round-1.
- d) Publication result of Round-1.

- e) Reporting at the allotted Medical College against 1st Round.(Candidates who have been allotted a seat in Round-I but do not join the allotted will forfeit the security deposit of 2 Lakhs deposited with MCC/DGHS).
- f) **Fresh/New Registration (Round-2) for the candidates who have not registered in the Round-1 of counselling and willing forfeited candidates of Round-1 who want to participate again in Round-II.**
(Already registered candidates of Round-1 and were not allotted any seat need not to register again. Such candidates shall proceed with the candidate login directly for choice filling of Round-2).
- g) Fresh Choice filing Round-2.
- h) Process of seats Allotment Round-2.
- i) Publication of result of Round-2.
- j) Reporting at the allotted Medical College against Round-2.
- k) Transfer of Stray vacant seats (non-joined/not allotted/resigned/surrendered) to respective colleges/institutes/university for conduction of stray vacancy round.
- l) Conduction of Final Stray Vacancy round by the respective colleges/ institutes/ university.
(There will be no Fresh registration of candidates in stray vacancy round)
- m) Last date up to which students can be admitted/joined against vacancies arising due to any reasons: 31st August, 2018. (As per the directions passed by the Hon'ble Supreme Court of India in I. A. No. 7 and 8 in W.P. (C) 76 of 2015)

Please note that registration facility shall be available only once during Round-1, and once before starting of round-2 on notified dates. Thereafter, registration facility shall not be available. Under no circumstances any request (for any reason) for registration, shall be entertained after closing of registration. Candidates are advised to go through the schedule uploaded on the website of mcc.

Q. No.2: When will online allotment process for this year start?

Ans.: Online allotment process will start as per counselling schedule for National NEET Super specialty online counselling.

Please see schedule available on www.mcc.nic.in .

Q. No.3: Do I have to report to any Counselling centre for registration or choice filling?

Ans.: No, Online registration and choice filling can be done from place of convenience (including from home) using internet. Candidates are advised not to use mobile phones for registration and choice filling purposes. Registration may be done by candidates using desktop, laptop, i-pad etc having internet connectivity.

Q. No.4: Do I require any documents to get registered on-line?

Ans.: You will be required to fill up some of the information that you have provided (filled up) at the time of submitting application form to National Board Examinations (NBE), New Delhi and information available on admit card provided by NBE.

IMPORTANT

“Please keep information that you have furnished (filled up) on application form and admit card, confidential, and do not share it with anybody as this information will be required to register for online allotment process and to submit choice. If somebody else uses that information, he/she can misuse your online registration and prevent you from taking part in online allotment process. Keep print out of application form ready for reference with you.”

Q. No.5: What information do I require for online registration?

Ans. : Please note that you will be asked to fill some of the information (we are not showing it here for security reasons) that you have provided in your application form, admit card of examination during online registration and provided by the examination conducting agency, (NBE) therefore keep a copy of your application form and admit card ready for reference. These documents may be retained as they may be required till you complete your Super Specialty course.

IMPORTANT

“Please note that on registration window of Online allotment process, you have to fill in exactly same spelling, Date of Birth etc. as you have filled in your Application Form”.

Q. No.6: How do I get password for logging in?

Ans.: During the process of online registration you will generate your own password. Candidates are advised to keep the password that they have created, confidential to them till the end of the counselling process. They can change the password after creating. Password is very important for participating in online allotment process. **Sharing of password can result in its misuse by somebody else, leading to even exclusion of genuine candidate from online allotment process.**

Q. No.7: How much time will I be given to join the allotted course?

Ans.: Candidates allotted seats will be required to join the allotted college/course within stipulated time from the date of allotment as mentioned in Counselling schedule. However, candidates are advised to join as early as possible and not to wait for last day of joining, due to different schedule of holiday/working hours in various Medical Colleges, also keeping in view that Medical colleges will have to furnish information about joining/non-joining online to Medical Counselling Committee. In some of the colleges it takes 2 to 3 days time for completion of admission formalities.

Q. No.8: What documents are required at the time of Counselling?

Ans.: Since it is online allotment (Online Counselling) process, no documents will be required for participating in online allotment process. However, you are required to carry **Original Certificates/Documents** at time of Reporting for Admission against the allotted seat. **Without Original Certificate/Documents candidates will not be allowed for admission at the time of reporting.**

Q. No.9: What documents are required at the time of joining in allotted Medical College?

Ans.: Original documents required at the time of joining in allotted Medical College are as mentioned below:

- Admit Card issued by NBE
- Result/Rank Letter issued by NBE
- MBBS Degree Certificate/Provisional Certificate.
- MD/MS/DNB Degree Certificate in the concerned Specialty.
- Permanent Registration Certificate of MBBS/MS/DNB issued by MCI or NBE/State Medical Council. Students who have completed/are completing post-graduation by July 31, 2018 are eligible to apply with provisional certificate.
- High School/Higher Secondary Certificate/Birth Certificate as proof of date or birth.
- Candidates allotted seat must carry one of the identification proofs (ID Proof) to the allotted college at the time of admission (as mentioned in the information Bulletin published by the National Board of Examinations (NBE) for NEET SS: 2018 i.e. PAN Card, Driving License, Voter ID, Passport or Aadhar Card).

Candidates without original certificates/documents shall not be allowed to take admission in allotted Medical College.

Candidates who have deposited their original documents with any other Institute/ College/University and come for admission with a certificate stating that "Candidates original certificates are deposited with the Institute/College/University" shall not be allowed to take admission in allotted Medical College.

Q. No. 10: Will my original be submitted by the allotted college?

Ans.: Yes, they will be under custody of allotted college till the candidate is in admission phase.

Q. No.11: What are the instructions regarding OBC, SC, ST& PH certificates and in-service candidates?

Ans.: There are no reservations of any kind for any category in super-specialty seats as per direction of Hon'ble Supreme Court of India in W.P. (c) 290/1997 Preeti Shrivastava & Anr Vs State of Madhya Pradesh & Ors dated 10th August 1999 and W.P. (c) 444/2015 Dr. Sandeep and Ors. Vs Union of India dated 27th October 2015.

Q. No.12: Is there any restriction for filling up number of choices of Institutions (Colleges) or subjects in choice filling form?

Ans.: No, you can give as many choices as you wish limited to the specialty opted/Exam given during the filling up of examination form and subject to the eligibility for the concerned super-specialty course as per the indicative feeder courses as provided by MCI notification. However, choices should be in order of preference, as the allotment is done on the basis of choices submitted by the qualified candidate in order of preference given by the candidate and as per availability.

Q. No.13: Is it necessary to fill up the choices and lock the choices to get seat allotted? Or I will be allotted seat automatically from available seats?

Ans.: After online registration (registration is compulsory to take part in online allotment process), you have to fill in choice of subjects and institutions/colleges in order of preference. Once choice is filled in, it can be modified before locking it. During the choice locking period it is necessary to lock the choices to get a print of your submitted choices. If candidate does not lock the choice submitted by him/her, submitted choices by him/her will be automatically locked on notified date at notified time, however you will be allowed to take a print of your choices after that but you will not be permitted to modify your choices.

If you don't register, you will not be allotted any seat.

If you register and do not fill in any choice, you will not be allotted any seat.

IMPORTANT:

Don't wait till the last minute to lock your choices and to take a printout. Please go through your submitted choices before locking as once you lock the choices the same cannot be modified or changed even if you have made a mistake. Mistake in filling choices may result in allotment of a seat which you never wanted.

Q. No.14: Is it necessary to join allotted Medical College to get chance to participate in next round (2nd round) for up-gradation of allotted seat?

Ans.: Yes, in case a seat is allotted during the Round-1, candidate is required to join allotted institution/college and complete the admission formalities, give willingness for up-gradation to Round-II then only candidate can exercise option to participate in next round (2nd Round) and up-gradation of allotted seat.

Please note that in case you do not give willingness for up-gradation of your seat at the time of joining of seat allotted during Round -1, you will not be considered eligible for participating in Round-2 (i.e. for up-gradation of your choice).

Q. No.15: What will happen if I do not want to join allotted seat of Round-1 and not report at the allotted college during Round-1?

Ans. : If candidate did not report at allotted college in Round-1, then security fees deposited by the candidate will be forfeit and candidate will not be eligible for participation in further round of counselling. However, such candidates are eligible for new registration again during Round-2 of the counselling by making the fresh payment (registration and security fees).

Q. No.16: What is second round of online allotment process?

Ans.: Second round of online allotment process is Fresh choice filling and fresh allotment of seat as per choice and merit.

There is new fresh registration of candidates (only for those candidates who could not register in first round and candidates allotted the seat in Round-1 but did not report at the allotted institute and taken exit with forfeiture option) however there will be Fresh Choice submission for 2nd Round of Counselling and eligible candidate will be allotted seat on basis of choice and merit of the candidate.

Who are eligible for 2nd Round of allotment?

Group-I: Registered candidates who did not get any seat allotted during Round-1.

Group-II: Candidates who have reported/joined at allotted institute during the joining period of round-1 of allotment and submitted willingness for participating in second round up-gradation as Yes.

Group-III: Candidates who have not reported at the allotted institute during the Round-1 and taken exit with forfeiture option. Such candidates are required to proceed for new registration during Round-2 of the counselling by making the fresh payment (registration and security fees).

Who are not eligible for 2nd Round of allotment?

Group- I: Not reported at allotted institute after seat allotment in Round-1.

Group- II: Reported & Withdrawn (Resigned) from counselling at allotted Institute.

Group- III: Candidates who have not opted for up-gradation.

Q. No.17: Do I have to fill-up choices and College to participate in Round-2 of online allotment process separately?

Ans.: Yes, for second round, candidates are required to submit fresh choices. During the second round of online allotment process, the choice of higher preference will be considered for up-gradation for those candidates who give option to upgrade their choice at the time of admission at allotted Medical College.

Q. No.18: If I give consent for up-gradation of my choice during Round-2 and if my choice is upgraded, is it necessary to join at college allotted during second round? Or in case I change my decision of upgrading choice, can I continue to study in college allotted through first round of allotment?

Ans.: In case candidate is allotted seat during the Round-2 of allotment process (choice is upgraded), the seat allotted during the first round will be automatically cancelled immediately (and allotted to somebody else eligible as per merit) and candidate will have to join the college/seat allotted during second round. If candidate does not join the college/seat allotted during the second round, within stipulated time, as per schedule, from the date of allotment, the candidate will forfeit his/her allotted seat and will lose the only seat for which he/she is eligible. (Candidates not joined the allotted seat of Round-2 will lead to forfeit of their security amount deposited with MCC/DGHS)

Q. No.19.: If I give option to participate in Round-2 at the time of joining college from first round allotment, but later change my decision and want to continue study at already allotted Medical College, what is the procedure to avoid change (cancellation) of already allotted college/seat?

Ans.: Candidates if provide their willingness for up-gradation at the time of admission during Round-1 & want to continue in Round-1 allotted college need not to be filled any choices during Round-2, in that case his earlier seat of round 1 will be retained. Hence, no request for change of option shall be entertained by the MCC.

Q. No.20: If I forget my password that I have created during the process of registration, how to retrieve it.

Ans.: To retrieve the forgotten password, system facilitates the following process:

The candidate is required to enter the information that he/she filled at the time of registration and then the security question & answer thereon to be entered as given during New Candidate registration process. The above data submitted by candidate will be validated with the registered candidates' database. If the above entries match, then only the candidate would be permitted to enter new password to proceed further.

IMPORTANT

Candidates are advised to remember the password and also retain their application form and admit cards printout ready till completion of admission process. It is not possible for MCC/NIC to retrieve such password.

Q. No. 21: In case I have Birth Certificate/Caste Certificate/other certificate(s) in regional language, will it be acceptable at the time of reporting/joining?

Ans.: Certificates issued by the competent authority should be in English or Hindi language. **Please remember that some of the states insist for certificate in English language only.** Candidates are advised to carry Certified Copy of English version of the original certificate, in case certificate issued is in other than English language along with original certificate.

Q. No. 22: If there is discrepancy in spelling of name in documents and application form, what do I do?

Ans.: If there is discrepancy in spelling in documents candidate must carry proof that the documents belong to same person, in form of an affidavit / undertaking.

Q.No.23: What about condition of Stipend/fee structure/course duration/bond amount/rendering of service in rural/tribal area/other conditionalities.

Ans.: Stipend /fee structure/ course duration / bond amount / rendering of service in rural / tribal area/other conditions etc. may vary from State to State and Institute to Institute. Some seats may be approved/ permitted but not yet recognized by MCI. The allotment made through online allotment process will be firm and final as per Hon'ble Supreme Court's directions. Therefore, the candidates should well examine these points before opting for a seat at a medical college. The Medical Counselling Committee (MCC) shall neither be responsible nor shall entertain any case on above grounds, if any. The information received from various participating Medical Colleges has been made available on Ministry of Health & Family Welfare / MCC website (under the Medical Counselling – Super Specialty Counselling - Information about college, fee, bond information etc.). Candidates are advised to visit the website of college/ institution to check the information. In case they require any additional information, they can contact the college / institution on telephone.

Q. No. 24: How to use registration and Choice filling form on website?

Ans.: Candidates will have to log on to website www.mcc.nic.in to **get registered (Registration facility will open on dates as mentioned in Schedule)** and then fill in choices. It is advised that after going through the seat matrix, a tentative list may be prepared first as per your preference of subjects and colleges, before attempting to fill choices on-line.

Q. No. 25: Difficulty in login, what may be the problem(s)?

Ans.: Please read User manual for the candidates. Follow the instructions about use of browser (**Mozilla Fire Fox, Internet Explorer-6 or above, Google Chrome**), use of same spellings, same format of date (Use digits for day, month and year with - in between) as in application form submitted to **National Board Examination (NBE)**, New Delhi. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored will change and session expired message will be displayed. Please try to login from other computer from which other candidate(s) has logged in successfully, if possible.

Q. No. 26: I have difficulty in Creating Password, what may be the problem(s)?

Ans.: Creation of password should be as per password policy. Please follow the password policy. Please use the internet browser as suggested in user manual, as it is difficult to login from some of the other browsers. While creating password avoid using Caps Lock key, instead of Caps Lock use shift key.

Q. No. 27: When I try to login for choice filling/submission, It say wrong roll number /password, what may be problem(s)?

Ans.: This can happen if Roll Number/Testing ID typed is incorrect or password typed is incorrect. Password is case sensitive, therefore use password which was created by user exactly same as typed while creating. In case password is forgotten, try to generate new password by using security question and its answer.

Q. No. 28: What are the guidelines for choice filling before Round-1 of online allotment process and Round-2 Allotment Process?

Ans.: **The Candidates are advised to fill in choice carefully for seats in (Higher preference to lowest preference).**

Q. No. 29: Can I modify my choices during the choice submission period for Counselling?

Ans.: Yes, you can modify, add or delete your choices during this period, before you lock your choices. However, **the registration (of New Users) is permitted up to date and time specified in counselling Schedule, only.**

Please note that you have to lock your choice by **date and time specified in Counselling Schedule.**

Q. No. 30: I have not locked my choices before the time specified in Counselling schedule on last date of choice locking, what will happen to my choices?

Ans.: The choices submitted and saved by you will be locked by the system at the time of last date/date of choice locking as mentioned in Counselling Schedule, automatically.

Q. No.31: How can I get print out of my choices which system has locked?

Ans.: After the specified time of last date/date of choice locking (or after choice locking) print out can be taken from MCC website after login by the Candidate, link is available on the left hand side of the page as "Print Lock Choice".

Q. No. 32: If I opt to participate in second round of Counselling whether my allotted seat (of first round) will be cancelled?

Ans.: In case you are not allotted any seat in the second round you will retain earlier allotted seat (if you have already completed admission formalities and not resigned from the allotted seat). However, on allotment of a seat in second round the earlier allotted seat will automatically be cancelled and allotted to another candidate.

Q. No. 33: If I get an up-graded seat during second round can I join that college directly?

Ans.: No, you will have to get a relieving letter from the earlier institute/college generated on- line, before you can join the next college/institution.

Q. No. 34: Can I know which of the seats are recognized or permitted by the MCI?

Ans.: You may refer the MCI website, www.mciindia.org or Ministry of Health & Family Welfare website www.mohfw.nic.in for this.

Q. No. 35: At the time of admission will my original certificates be retained by the allotted college/institution?

Ans.: Yes, all the participating colleges/institutions have been instructed to retain original certificates of admitted students and release them only on up-gradation of the seat or resignation by the candidate.

Q. No. 36: In case some of the Super Specialty seats are sanctioned by the Medical Council of India/ Central Government after start of Counselling (as per Counselling Schedule) will they be added in seat matrix (available seats).

Ans.: As per the "Time Schedule for completion of Admission Process for Super Specialty Medical Courses approved by the Hon'ble Supreme Court of India in IA Number 7 & 8 in Writ Petition (Civil) no. 76 of 2015 in Ashish Ranjan & Ors. Vs Union of India & Ors. Case vide order dated 18.01.2016. Accordingly, Round-1 and Round-2 counselling will be conducted and there is no provision of Round -3. However, exception to the rule is seats which are increased due to Teacher/ Student ratio and sanctioned under 10A act, such seats can be added.

Q. No. 37: What will happen to seats which remains vacant after completion of Round-2 of Counseling?

Ans.: Seats remained vacant after the Round-2 of the counselling will be transferred to respective colleges/ institutes/universities for stray vacancy round as per the counselling schedule.

Q. No. 38:- What is the procedure for Stray Round Counselling which will be conducted by respective colleges/ institutes/universities?

Ans: The net vacant seats arises due to Non joining , Non Reporting of Round 2 will be published in the seat matrix and eligible candidates willing for admission against such vacant seats have to report at the respective colleges/ institutes/universities.

Eligibility for Stray Vacancy Round

Q. No. 39:- Who will be eligible for Stray vacancy round to be conducted by respective colleges/ institutes/universities?

Ans: The Following categories of candidates are eligible for Stray vacancy round:-

- a) Candidates who have registered but not been allotted a seat in Round-1 & Round-2.
- b) Candidates registered in Round-2 and not allotted any seat during the Round-2.
- c) Registered candidates of Round-1 allotted the seat in Round-1 and taken exit with forfeiture option and registered again in Round-2 and no seat was allotted during Round-2.

Candidates may note that up-gradation facility is not available during Round-2 and there will be no facility of fresh/new registration for Stray vacancy round.

Q. No.40:- Who will not be eligible for Stray Vacancy Round of Counseling?

- Ans:-**
- a) Candidates who have joined seat in Round-1 and Round-2 are not eligible.
 - b) Candidates allotted the seat in Round-1 and opted for exit with forfeiture option and not registered in Round-2.
 - c) Candidates allotted the seat in Round-2 and taken exit with forfeiture option.

Q. No. 41:- What are the various fee to be paid at the time of registration?

Ans:- At the time of registration candidates have to pay two kinds of fee :

- a) **Non-Refundable Registration** fee of Rs. 5000/- (Rupees Five Thousand only)
- b) **Refundable Security fee** Rs. 2,00,000/- (Rupees Two Lakh only). Security amount deposited will be refunded only after the completion of counselling. No requisition of refund will be entertain during the counselling.

Q. No. 42:- Is this security fee was refundable in all the cases?

Ans: - No, this fee will be forfeited if the candidate who has been allotted a seat in first or second Round and candidate does not join the respective institution. Also the security fee will be forfeited in case the candidate gives wrong information at the time of registration on the basis of which a seat may be allotted and later cancelled by the Admission Authorities at the time of reporting.

Q. No. 43:- Where and when this fee will be refunded?

Ans: - Security fee will be refunded to the candidate from where the remittance has been made and refund will only be initiate after completion of counseling.

Q.No. 44:- What is the schedule for Counseling and Admission to Super Specialty Courses for the year 2018?

Ans: - As per the schedule uploaded on the Website. (www.mcc.nic.in)

Q. No. 45:- Whether Up-gradation is allowed from 2nd round counseling?

Ans:- No, Up-gradation is not allowed once a candidate joins a seat allotted in Round-II of Deemed/ Central Universities.

Q. No. 46:- Whether the Security Fees submitted at the time of Registration will be refunded back in case the candidate is not allotted any seat during the two rounds of online counseling conducted by DGHS?

Ans:- Yes, in case the candidate is not-allotted/allotted any seat during the two rounds the security amount deposited will be refunded back to the candidate. Security fees refundable will be refunded to all registered candidates participated in the counselling except the candidates taken the "Exit with forfeiture option".

Q. No. 47:- I have registered for Round-I. Should I register again for Round-II?

Ans:- No, only those candidates who have not registered in Round-I need to register again in Round-II. Candidates who have exited with forfeiture in Round-I need also to register again.

Q. No. 48: Who are eligible for "Exit with Forfeiture" option?

Ans: - a) Candidate who has been allotted a seat in Round-1 but does not report at the college may exit with Forfeiture. (i.e. The refundable security fee will not be refunded in such a case).
b) Candidate who has been allotted a seat in Round-2 but does not report at the college may exit with Forfeiture. (i.e. The refundable security fee will not be refunded in such a case).
c) Round I candidate who has not been upgraded in Round II may resign his seat allotted in Round-1 within two days of Round-2 result announcement (by 23rd August, 2018 till 5.00 pm server time).

Q. No. 49: Can a candidate resign from Round-II once he joins the allotted college?

Ans.: a) Candidates who has joined Round-2 and those
b) Candidates joined in Round-I but not upgraded in Round-II and did not resign within 02 days of declaration of result of Round-2 will not be allowed to resign their joined seat.